

**BUILDING & GROUNDS COMMITTEE
MEETING**

OCTOBER 13, 2009

MINUTES

Meeting called to order at 1:00 p.m.

Attending: Ray Flannery, Tommy Young, George Rumpza, Johnny Taylor, Dave Waddington, Ken Robert, and John Tarnowski.

Absent: None

Updates:

1. Building & Grounds Committee meetings will be held on the second Tuesday of the month at 1:00 p.m.
2. After Committee discussion it was decided John Tarnowski will purchase lumber and materials at an approximate cost of \$550.00 in order to build three picnic tables for the Park.

Other Matters for Discussion:

Palm Tree Trimming

1. The Committee recommends that a minimum of \$3,000 be placed in the 6400.4 Section of the 2010-2011 budget for Palm and Tree Trimming and Removal. This budget item has decreased over the past three years from \$4,500 in 07-08 to \$2,500 in 08-09 to \$1,500 in 09-10. It is unreasonable to think the Park's appearance can be maintained, as well as dying trees removed, with only a \$1,500 budget for these activities. As an aside, this Section of the Budget, the 6400 Ground Maintenance series, has declined from \$19,500 in 07-08 to \$10,750 in 08-09 to \$8,750 this year. Some areas from which funds might be transferred to 6400.4 could be: new equipment purchases, propane costs, sewer and water costs or electricity costs, all of which were lower than expected this year.
2. We have a bid to remove the large oak tree in the water between docks H and I. Wayne will be removing the tree for \$250.00.

Mangrove Trimming

The Committee recommends purchasing a used pontoon boat and small motor at a not-to-exceed cost of \$2,500. This would be used to trim the mangroves from the Creek-side.

Office Trailer Repairs

The Committee is requesting the Office Manager have the steel frame of the Office Trailer inspected for structural integrity and report back to the Committee. The Committee further requests estimates for leveling the interior floors, replacing the windows, replacing the siding and awnings, and re-wiring the trailer as necessary.

Upon review of the information provided, the Committee will recommend a course of action relative to the Office Trailer. If the Park were to make these renovations, it is anticipated the funding for such a project would come from the Reserve Account.

Other Items:

1. There does not appear to be any major dock repairs needed.
2. The Building and Grounds Committee recommends seal-coating all of the Park roads in the Summer of 2010. This will be approximately three years from the last seal-coating. Prior to the seal-coating, the roads should be inspected for any repairs which should proceed the seal-coating. The Committee recommends using \$45,000 from the Reserve Account to fund this project.
3. No pool repairs are required at this time.
4. No new equipment is needed, all equipment is in good working order.
5. The Building and Grounds Committee recommends leaving the present washer and dryer in the Multi-Purpose Room and review its utilization. The Committee further recommends the Park sell the remaining two washers and two dryers, presently in storage, at the Rummage Sale.

Disposal of Items:

1. The book shelves will be put to good use in the Maintenance Garage.
2. It is recommended the various paintings from the former Men's and Ladies rooms be discarded.
3. Washers and Dryers see number 5 above.
4. The Park will dispose of the above mentioned items.

The next meeting will be November 10, 2009 at 1:00 p.m.

Meeting adjourned at 3:00 p.m.